

# LEASE ABSTRACT

## GENERAL INFORMATION

Property Name:  
Address:  
Rentable Area (SF):

## LEASE SUMMARY

Term:  
Base Rental Rate (PSF):  
Rent Escalation:

## RENT

Lease Period (Primary, Addendum, etc.)	Start Date	End Date	Base Rent (Monthly)	Annual Base Rent/SF	Amortized Items	Expense Reimbursement	Total Annual Cost

## EXPENSE REIMBURSEMENTS

Net Lease      Proportionate Share:      Building Size (SF):  
 Gross Lease      Calculations/Comments:  
 Expense Stop  
 CPI Increase

## CRITICAL DATES/SPECIAL PROVISIONS

Security Deposit:      Expiration Date:  
Right of First Offer:      Expiration Date:  
Renewal Option:      Option Exercise Notice Date:  
Expiration Date:  
Cancellation Option:  
Relocation:  
Insurance:  
Signage:  
Parking

## OTHER

Late Fee:  
Holdover:  
Default: